

# Children's Wisconsin Pharmacy Residency Application Process

Interested candidates should register for the American Society of Health-system Pharmacists (ASHP) National Matching Program and with the Pharmacy Online Residency Centralized Application Service (PhORCAS).

All application materials should be submitted to PhORCAS no later than **January 1<sup>st</sup>**

## Standard requirements for an application in PhORCAS includes:

- Demographics
- Academic history
- Transcripts
- Curriculum vitae
- Personal statement/Letter of intent
- Extracurricular activities
- Three letters of recommendation

## The following are Children's Wisconsin special requirements and should be received along with the above standard requirements:

- Three projects that the applicant completed within the last year that reflects their best work (pediatric focus preferred)
  - **Strong examples:** clinical/case presentations, research projects/posters, drug utilization reviews
  - **Other examples:** drug information questions, newsletters, monographs, journal clubs
- If the file of projects is too large to send via PhORCAS please email them separately to [wwaggoner@childrenswi.org](mailto:wwaggoner@childrenswi.org)
  - Candidates who submit their application without their projects in PhORCAS **OR** emailed as stated above by January 1<sup>st</sup> will not receive an invitation to interview.

Upon submission of application materials via PhORCAS, the Children's Pharmacy Residency Advisory Council will review all applications. Individual candidates will be invited for interviews in February. Candidates will receive a request for interview no later than January 31<sup>st</sup>

If you have questions or concerns regarding the application process, please contact:

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