

NAME: _____**DATE:** _____**REFERRED BY**
(if applicable): _____

FACT SHEET INSTRUCTIONS

This is the foster care application fact sheet. It should be completed by families or individuals interested in becoming licensed for **TREATMENT FOSTER CARE** and/or **RESPITE FOSTER CARE**.

I am interested in: (check one)

Treatment Foster Care

Respite Foster Care



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Foster Care Fact Sheet

PLEASE ANSWER ALL QUESTIONS TRUTHFULLY AND COMPLETELY OR ENTER N/A IF THE QUESTION DOES NOT APPLY TO YOU. ANSWERS THAT ARE NOT TRUTHFUL ARE GROUNDS FOR DENIAL OF A FOSTER CARE LICENSE.

Section 1 – Applicant 1 Information

Name: _____
 Last First Middle Maiden or Previous Married/Other Names

Primary Telephone # _____ Work # _____ Cellular # _____

Email Address: _____ Race: _____ Languages Spoken _____

Address _____ City _____ County _____ State _____ Zip _____

Gender: _____ Birth date: _____ Birth place: _____

Social Security Number: _____ Driver's License Number: _____ State: _____

Employment/Education- Applicant 1 (if more than one job, please attach list)

Current Employer: _____ Job Title: _____ Start Date: _____

Address: _____ Phone: _____ Supervisor: _____

Work Hours/Schedule: _____ Were you ever in the military? _____

High School: _____ Last Grade Completed: _____

Did you receive a high school diploma? _____ Year Graduated _____

Technical School/College/Post High School Ed: _____ Dates Attended: _____

Degrees/Licenses/Certifications Obtained: _____

List ALL previous home addresses (including out of city, county or out of state) where you have lived in the past five years:

Address	City	County	State	Zip	What Year?(i.e. 1900)

PLEASE WRITE ON AN ADDITIONAL SHEET IF MORE SPACE IS NEEDED

Applicant 2 Information

Name: _____
 Last First Middle Maiden or Previous Married/Other Names

Primary Telephone # _____ Work # _____ Cellular # _____

Email Address: _____ Race: _____ Languages Spoken _____

Address _____ City _____ County _____ State _____ Zip _____

Gender: _____ Birth date: _____ Social Security Number: _____

Driver's License Number: _____ State: _____



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Employment/Education – Applicant 2 (If more than one job, please attach list)

Current Employer: _____ Job Title: _____ Start Date: _____
 Address: _____ Phone: _____ Supervisor: _____
 Work Hours/Schedule: _____ Were you ever in the military? _____
 High School: _____ Last Grade Completed: _____
 Did you receive a high school diploma? _____ Year Graduated _____
 Technical School/College/Post High School Ed: _____ Dates Attended: _____
 Degrees/Licenses/Certifications Obtained: _____

List ALL previous home addresses (including out of city, county or out of state) where you have lived in the past five years:

Address	City	County	State	Zip	What Year?(i.e. 1900)

PLEASE WRITE ON AN ADDITIONAL SHEET IF MORE SPACE IS NEEDED

Relationship Status

Relationship Status: (circle all that apply) Applicant 1: single married separated divorced
 Applicant 2: single married separated divorced
 Length of Current Relationship (if married, dating, or in domestic partnership): (1) _____ (2) _____
 Date of Marriage (if applicable): _____

Household Composition

Do You: Rent Own **Type of Residence:** Single-Family Home Apartment Duplex Mobile Home

Do You Have Renter's/Homeowner's Insurance: Yes No **Do You Have Auto Insurance:** Yes No

VERIFICATION OF HOMEOWNER'S OR RENTER'S AND VEHICLE LIABILITY INSURANCE COVERAGE REQUIRED UNDER s. DCF 56.04(4).

Number of Bedrooms: _____ Number of Bathrooms: _____ Firearms in Home: Yes No

SMOKE DETECTORS ARE REQUIRED ON EACH LEVEL OF THE HOME, IN EACH BEDROOM, AND IN ALL STAIRWELLS PER s. DCF 56.08(7)(a).

CARBON MONOXIDE DETECTORS ARE REQUIRED ON EVERY FLOOR LEVEL, NEAR SLEEPING AREAS PER s. DCF 56.08(9m).

List Types of Pets in Home: _____ -



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List all of your biological and adopted children living inside and outside of your home. List all others living in the home.

Name Last, First, MI	Gender	Age	D.O.B.	Social Security Number	Address (If living outside of the home)	Lives IN Home or OUT of Home

Health – Applicant 1 and 2

A recent physical examination will be required before being licensed

Finances

ALL FOSTER PARENTS MUST BE FINANCIALLY STABLE AND ABLE TO SUPPORT THEMSELVES AND THEIR FAMILIES WITHOUT RELYING ON KINSHIP, ADOPTION OR FOSTER CARE PAYMENTS. PLEASE LIST ALL OF YOUR MONTHLY INCOME AND HOUSEHOLD EXPENSES. VERIFICATIONS SUCH AS CHECK STUBS AND/OR TAX RETURNS AND CURRENT BILLS ARE REQUIRED.

Monthly Income	Monthly Expenses	
Applicant 1 Net Wages: _____ Applicant 2 Net Wages: _____ <u>List income source and amount from any "additional" income below:</u> (i.e., child support, pension/retirement, W-2, SSI, property rental, interest income) Applicant 1 Source and Amount _____ Source and Amount _____ Applicant 2 Source and Amount _____ Source and Amount _____	Rent/Mortgage _____ Property Taxes _____ Utilities: Gas/Electric _____ Telephone/Cell _____ Water/Sewer _____ Cable _____ Internet _____ Car Payment _____ Transp. Costs (gas) _____ Insurance Home/Rental _____ Auto _____	Tuition/School Related _____ Child Care _____ Child Support (you pay out/not receive in) _____ Medical (specify i.e. co-pay, prescriptions) _____ Loans (specify type of loan/s) _____ Food _____ Clothing _____ Basic Household Needs _____ Credit Cards _____ Other _____
Total Monthly Income \$ _____	Total Monthly Expenses \$ _____	

Do you have any outstanding debts, loans or liabilities that are not listed above in your monthly expenses?
 Yes No If yes please list _____

Have you ever filed for bankruptcy? Yes No If yes, when _____

Have you ever had an eviction or foreclosure? Yes No If yes, when _____



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Foster Care Questions

Why are you interested in becoming a foster family?

We license families to foster children 0-18 years old. Please indicate if you have restriction on the age you can provide care for.

How did you hear about the need for foster homes? (hold "ctrl" to select all that apply)

Additional Information

PLEASE BE AWARE THAT MARKING "YES" TO ANY OF THESE QUESTIONS WILL NOT AUTOMATICALLY EXCLUDE YOU FROM BEING LICENSED. YOUR LICENSING SPECIALIST WILL DISCUSS THESE ITEMS WITH YOU DURING YOUR INITIAL MEETING. PLEASE LIST ANY ADDITIONAL INFORMATION ON A SEPARATE SHEET OF PAPER.

Have you or any members of your household ever applied for/been licensed as a foster parent before? Yes No

If yes, what year? _____ Under what name? _____ For which agency? _____

Was your foster home license ever revoked or denied? Yes No If yes, for what reason? (list below)



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Have you or any members of your household ever been licensed or certified as any other type of caregiver for children before? Yes No

If yes, what year? _____ Under what name? _____ For which agency? _____

Was your caregiver license/certification ever revoked or denied? Yes No If yes, for what reason (list below)? _____

Have you or any members of your household ever abused drugs or alcohol? Yes No

If yes, who? _____ When? _____ Received any treatment? _____ Where? _____

What is your current status? _____

Have you or any members of your household ever had any treatment for mental health issues? Yes No

If yes, who? _____ When? _____ Where? _____

What is your current status? _____

Have you or any members of your household ever had contact with a Social Worker (in or out of your home) for a child abuse or neglect investigation? Yes No

If yes, who? _____ For which child(ren)? _____

What year? _____ Briefly explain why? _____

Have you or any members of your household ever been arrested? Yes No

If yes, was the arrest charge: State or Federal

If yes, who? _____

Offense _____ Date of arrest _____ Convicted? Yes No

Are/Have you or any member of your household been on probation/parole? Yes No

If yes, State or Federal

If yes, who? _____ For what? _____

What is the name and phone number of your agent? _____



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REFERENCES

Please provide three non-relative references (If applying for TFC or Respite, at least one must be a professional reference) and two relative references (including at least one adult child- if applicable), who can speak on behalf of Applicant 1 and 2.

1. **Non-Relative 1:**

Name: _____

Relationship to applicant(s): _____

Mailing address: _____
Street City State Zip

Email address: _____ Phone: _____ Length of time known: _____

2. **Non-Relative 2:**

Name: _____

Relationship to applicant(s): _____

Mailing address: _____
Street City State Zip

Email address: _____ Phone: _____ Length of time known: _____

3. **Non-Relative 3:**

Name: _____

Relationship to applicant(s): _____

Mailing address: _____
Street City State Zip

Email address: _____ Phone: _____ Length of time known: _____

4. **Relative:**

Name: _____

Role with applicant(s): _____

Mailing address: _____
Street City State Zip

Email address: _____ Phone: _____ Length of time known: _____

5. **Relative:**

Name: _____

Relationship to applicant(s): _____

Mailing address: _____
Street City State Zip

Email address: _____ Phone: _____ Length of time known: _____



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AUTHORIZATION AND CONSENT TO RELEASE RECORDS

I understand that, to ensure the safety of foster children, Children's Wisconsin will obtain the following information for the purpose of licensing:

- 1. Police and/or Other Criminal Records Checks for all household members age ten and older DCF 56.055(1)
- 2. Traffic Transcripts DCF 56.055(1)
- 3. Employment Verification History and/or References DCF 56.04(4)(7)
- 4. Character References DCF 56.13(4)(b),(5)(c)(6)(c)
- 5. Insurance Verifications DCF 56.05(3),(4),(5)
- 6. Service Report from the County Department of Social or Human Services DCF 56.055(2)(e)
- 7. Previous licensing information from the Bureau of Milwaukee Child Welfare, any public or private child welfare agency, any public or private child placing agency, any daycare licensing or group home licensing agency, if applicable. DCF 56.04(4)(8)

My signature below:

Grants Children's Wisconsin permission to obtain specified information for the purpose of Foster Home Licensing;

Signifies my understanding that falsifying any of the information on this form may be grounds for revocation of my Foster Home License, should a license be issued.

Signature of Applicant 1

Date

Signature of Applicant 2

Date

Signature of Other Adult in Household

Relationship to Applicant

Date

Signature of Other Adult in Household

Relationship to Applicant

Date

FOR USE ONLY IF APPLICANT CANNOT FILL OUT FORM

The foster home applicant is unable to fill out this form. I have reviewed all the items on the form with the applicant, and have marked the information as stated by the applicant. I have not altered anything.

Signature

Date

Relationship to Applicant: _____

This consent expires in 2 years and I may revoke it in writing at any time. By signing this statement, I hereby release CSSW, any law enforcement agency, child protective service agency or third party organization from liability of any kind regarding damages that may result from furnishing my records. I understand that the information released to the agency cannot be passed on to any other agency/individual without my authorization.

I authorize copies of this release form to be sent via fax/mail to the applicable agencies and for the background check results to be returned to the address or fax number listed above.

QUESTIONS

1. How will you help support the reunification process between the foster child placed in your home and his/her family?
2. How will you ensure that a child placed with you, who is of a different race than you, will have his/her cultural needs met?
3. How will you prepare yourself and your family to cope when a child who you have been fostering is returned to their birth family?
4. What comfort level do you have in working directly with the foster child's birth parents or extended family?